

Grand Traverse Commons  
Joint City of Traverse City/Garfield Township Planning Commission  
Special Meeting  
Minutes  
Tuesday, July 1, 2008  
7:00 pm  
**Governmental Center, Committee Room**  
400 Boardman Avenue  
Traverse City, MI 49684

1. The meeting was called to order at 7:00 p.m.
2. Roll Call  
Present: Commissioners Clark, Estes, Hale, McManus and Warren (7:14 p.m.)  
Absent: None.  
Staff: Russ Soyring and Kelli Springer

3. Approval of agenda - Conflict of Interest

Motion by Commissioner Clark, seconded by Commissioner McManus to approve the agenda. Upon vote, motion carried 4-0.

4. Approval of minutes
  - a) May 27, 2008 regular meeting (approval recommended).

Motion by Commission Clark, seconded by Commissioner McManus to approve the minutes as presented. Upon vote, motion carried 4-0.

5. Old Business
  - a) Review and recommendation of the Participation Agreement with LIAA for the *Partnerships for Change Sustainable Communities Program*.

Harry Burkholder, Heather Seyfarth, Jim Muratzki and Joe VanderMeulen of LIAA gave a presentation regarding the grant request and answered questions from the Commission.

Discussion.

Motion by Commissioner Warren, seconded by Commissioner Clark to recommend that the Participation Agreement and Scope of Services be recommended to the City Commission and Township Board for approval. Upon vote, motion carried 5-0.

Raymond Minervini, the Minervini Group, spoke in support of the use of the GTCRC funds for the development of a Master Plan and Zoning Ordinance.

- b) Report on way-finding cost estimates.

Russ Soyring explained what is currently taking place with the way-finding project being undertaken by the DDA.

Discussion.

Russ Soyring will report on what the exact dollar amount will be for the Grand Traverse Commons portion of the way-finding signage.

6. New Business

- a) Review and discussion of proposed signage for the entrance to the Grand Traverse Commons.

Raymond Minervini, the Minervini Group, spoke about his interim sign proposal.

Discussion.

Jim Packard, Munson Medical Center, expressed support for the signage.

7. Public Comment

The Commission discussed the changes that are currently occurring within Garfield Township's Planning Department and the impact this will have on the Joint Planning Commission.

Motion by Commissioner Warren, seconded by Commissioner Clark to send a "thank you" to Gerry Harsch. Upon vote, motion carried 5-0.

8. Adjournment

The meeting was adjourned at 8:37 p.m.

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Dated

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Jan Warren, Secretary